INSTRUCTOR

William Mason Beale, Ph.D.
Heritage Hall, Room 410
mbeale@uab.edu
205-934-3482
Office Hours before or after class

COURSE DESCRIPTION

Address concepts and skills essential to administering national and global organizations. Course focus is European Union (EU) with an emphasis on United Kingdom (UK). Research will be conducted in the UK during a field trip October 6-16, 2017. The vote on June 23, 2016 by the UK to leave the EU (Brexit) provides an excellent opportunity for students to view firsthand the transition and implication for public management. Course registration requires participation in the UK field trip. Also, registration with UAB Education Abroad office is required where UK Field Trip payment will be made.

CREDIT 3 hours

TEXTBOOK

Global Dimensions of Public Administration and Governance: A Comparative Voyage
Authors are Raadscheiders and Vigoda-Cadot. Publisher is Wiley.

DROP/ADD

This course follows UAB policy concerning drop/add and will adhere to the university date of September 5, 2017 as the last date to drop/add a course (without paying full tuition and fees). Students registering late (after the first class meeting and until September 5, 2017) will be able to make up all class items that have been missed. The last day to withdraw from this course is October 20, 2017.
COMMUNICATION

**UAB email** - All students were required to obtain and use the UAB e-mail address that is automatically assigned to them as UAB students. All official correspondence will be sent to the @uab.edu address. All students are responsible for ensuring that the correct e-mail address is listed in Canvass by the beginning of Week 1. E-mail is the only way the Course Instructor can, at least initially, communicate with you. It is your responsibility to make sure a valid email address is provided. Failure on your part to do so can result in you missing important information that could affect your grade.

**Communication Through UAB E-Mail** - If you need to communicate one-on-one with the Course Instructor, please use the UAB e-mail system.

**Communication Through Telephone** - In an emergency you may call the course instructor at the phone number listed above.

PURPOSE (COURSE OBJECTIVES)

(1) Understand global complexities and organization application within the EU and specifically within the UK.

(2) Appreciate cultural attributes which form perceptions about organizations and individuals within EU and UK.

(3) Identify basic aspects relevant to cultural similarities and/or differences impacting the global workplace especially within the EU and UK.

(4) Recognize cultural intricacies with administrative expectations and utilize cultural knowledge when establishing strategic plans for global and multicultural entities within the EU and UK.

(5) Develop knowledge and ability required for a functioning administrator and/or professional within a varied nationality workplace especially within the EU and UK.

(6) Understand the purpose of organizational guidelines and structure while developing strategies for diversity inclusion within the EU and UK.
**Pre-Class Assignment:** Each student is to begin reading the *Financial Times* (on-line) to become aware of current issues within the UK. Reading focus is issues related to public management and their financial impact for the UK, especially following the June 23, 2016 vote for UK to leave the EU (Brexit).

**COURSE ASSIGNMENTS**

<table>
<thead>
<tr>
<th>Assessment</th>
<th>Course Grade Percentage</th>
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</thead>
<tbody>
<tr>
<td>Class Participation</td>
<td>10</td>
</tr>
<tr>
<td>UK Article Presentation</td>
<td>20</td>
</tr>
<tr>
<td>UK Panel Discussion</td>
<td>20</td>
</tr>
<tr>
<td>UK Field Notes</td>
<td>20</td>
</tr>
<tr>
<td>UK Course Paper</td>
<td>30</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>100</strong></td>
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**Class Participation (10%)** - Learning environments require active engagement of assigned materials. To ensure a successful class is experienced by everyone, each student is expected to read all assigned materials, bring any additional materials required, and actively participate in each individual and/or group activity. Simply coming to class will not meet this requirement.

**UK Public Administration Articles (20%)** - For each class session every student is to bring one article from either a global public administration or global business related publication that addresses UK public administration/business related problem or success. The article will be presented orally with the focus of the communication on content instead of style. Article selection should focus on topics related to the assigned chapter(s) readings for each class session. The presentations should last 10-15 minutes followed by questions and/or discussion related to the issues/topics presented.

**UK Panel Discussion (20%)** – Each student will participate in a panel discussion related to their UK experience. Presentation will emphasize public management areas of interest as well as identifying differences and similarities within both countries. Panel discussion will be open to all interested students and professional associations for their participation.

**UK Field Notes (20%)** - Each student will record their observations of locations, events, proceedings, and people encountered during UK Field Trip. Special attention should focus on student’s experience during event encounters as they relate to official proceedings of Parliament, City of London, and local jurisdiction public meetings. Field notes should be 7-10 pages (excluding title page) in length, typed, and adhere to UAB’s standards for academic papers.
UK Course Paper (30%) - Paper is to focus on overall UK Field Trip with an emphasis on a particular area of student interest. Use of UK Field Notes is essential to paper production. Paper should include a specific event, topic discussed, individuals involved, your reaction to the discussion, and final outcome. Final portion of your paper should include your analysis of proceedings and your determination if issue resolution occurred. Paper should be 15 pages (excluding title page) in length, typed, and adhere to UAB's standards for academic papers.

COURSE SCHEDULE

<table>
<thead>
<tr>
<th>Week</th>
<th>Date</th>
<th>Topic</th>
<th>Topic</th>
</tr>
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<tbody>
<tr>
<td>1</td>
<td>Aug 30</td>
<td>Course Introduction</td>
<td>Chapter 1</td>
</tr>
<tr>
<td>2</td>
<td>Sep 06</td>
<td>Global Public Admin Development</td>
<td>Chapter 2</td>
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<tr>
<td>3</td>
<td>Sep 13</td>
<td>Structure of EU/UK Public Administration</td>
<td>Chapter 3</td>
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<td>4</td>
<td>Sep 20</td>
<td>Local to National EU/UK Development</td>
<td>Chapter 4</td>
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<tr>
<td>5</td>
<td>Sep 27</td>
<td>Political Aspects of EU/UK Administration</td>
<td>Chapter 5</td>
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<tr>
<td>6</td>
<td>Oct 04</td>
<td>EU/UK Bureaucracy &amp; Culture</td>
<td>Chapter 6</td>
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<tr>
<td>7</td>
<td>Oct 11</td>
<td>UK Field Trip</td>
<td></td>
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<tr>
<td>8</td>
<td>Oct 18</td>
<td>EU/UK Organization &amp; Policy</td>
<td>Chapter 7</td>
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<tr>
<td>9</td>
<td>Oct 25</td>
<td>EU/UK Bureaucracy &amp; Human Resources</td>
<td>Chapter 8</td>
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<tr>
<td>10</td>
<td>Nov 01</td>
<td>UK Field Trip Panel Discussion</td>
<td></td>
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<tr>
<td>11</td>
<td>Nov 08</td>
<td>EU/UK Pub Admin Activities (Defense)</td>
<td>Chapter 9</td>
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<tr>
<td>12</td>
<td>Nov 15</td>
<td>EU/UK Pub Admin Activities (Economy)</td>
<td>Chapter 10</td>
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<tr>
<td>13</td>
<td>Nov 22</td>
<td>Fall / Thanksgiving Break</td>
<td></td>
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<tr>
<td>14</td>
<td>Nov 29</td>
<td>EU/UK Pub Admin Activities (Planning)</td>
<td>Chapter 11</td>
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<tr>
<td>15</td>
<td>Dec 06</td>
<td>EU/UK Pub Admin Activities (Social Services)</td>
<td>Chapter 12</td>
</tr>
<tr>
<td>16</td>
<td>Dec 13</td>
<td>UK Course Paper Presentations</td>
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MPA MISSION STATEMENT

In line with the mission of the University, the MPA program is committed to excellence in graduate education through teaching, research, service, and practice. The program focuses on building the next generation of global leaders and responsible decision makers by enhancing their intellectual and social capacities through knowledge and skills provided within the framework of public service values embedded in the MPA curriculum.

MPA COURSE COMPETENCY REQUIREMENTS

The MPA Program at UAB is accredited by the Network of Schools of Public Policy, Affairs, and Administration (NASPAA). As per the mission of the MPA program, the program is committed to excellence in public service education by complying with all NASPAA Standards. The courses
offered by the program are designed to ensure that the students have the following skills and knowledge base to become competent:

• To lead and manage in public governance;
• To participate in and contribute to the policy process;
• To analyze, synthesize, think critically, solve problems and make decisions;
• To articulate and apply a public service perspective; and
• To communicate and interact productively with a diverse workforce and citizenry.

STUDENT EXPECTATION/RESPONSIBILITIES STATEMENT

• Students are expected to participate in scheduled assignments and learning activities. Completion of scheduled assignments will be the metric used to monitor participation in the course. A student cannot receive credit for this course if s/he does not complete assignments or respond to e-mail requests from the course instructor in a timely manner. Regular communication with the course instructor is expected.
• Students are expected to submit completed assignments in a timely manner. Incomplete and/or later assignments will be subject to deduction of points.
• If extenuating circumstances (such as hospitalization or other serious events) prevent the student from completing the assignment by the deadline, the student is required to e-mail the course instructor before the deadline on the assignment to discuss alternatives. If this communication does not occur, 10 percent of the total points available for that assignment will be deducted daily from the assignment until the student turns in the assignment. No assignment will be accepted after the last day of class.
• Students are expected to check their UAB e-mail daily and respond to questions from the professor within 48 hours.
• All students are required to obtain and use the UAB e-mail address that is automatically assigned to them as UAB students. All official correspondence will be sent ONLY to the @UAB.edu address. If you do not have an e-mail account, please contact Office of Academic Computing and Technology at 934-7065.
• Students are expected to have a back-up plan in the event their computer has operational problems, there is loss of electricity, or there is loss of Internet access. These are not excuses for late or incomplete submission of assignments nor are they acceptable reasons for an assignment deadline extension. Most public libraries, school libraries, university libraries, etc. have computers with Internet access and are available for use by the public.
• Students in this class will be expected to:
  1. Speak and write Standard English;
  2. Work cooperatively with others;
  3. Possess independent reading and study skills at the university level,
  4. Possess basic computer skills;
• Students are expected to participate in this course by following the Course Syllabus, Class Schedule, and any additional information provided by the Course Instructor.

ACADEMIC MISCONDUCT

UAB Faculty expects all members of its academic community to function according to the highest ethical and professional standards. Academic dishonesty and misconduct includes, but is not limited to, acts of abetting, cheating, plagiarism, fabrication, and misrepresentation. Candidates are expected to honor the UAB Academic Code of Conduct as detailed in the most current UAB Student Catalog. Please consult this resource for additional information regarding the specific procedures to be undertaken when a student violates the UAB Academic Code of Conduct. Information pertaining to the UAB Academic Code of Conduct can be found at the following website: http://www.uab.edu/compliance/code

• ABETTING is helping another student commit an act of academic dishonesty. Allowing someone to copy your quiz answers or use your work as their own are examples of abetting.
• CHEATING is the unauthorized use or attempted use of unauthorized materials, information, study aids, the work of others, or computer-related information.
• PLAGIARISM means claiming as your own the ideas, words, data, computer programs, creative compositions, artwork, etc., done by someone else. Examples include improper citation of referenced works, the use of commercially available scholarly papers, failure to cite sourced, or copying another person’s ideas.
• FABRICATION means presenting falsified data, citations, or quotations as genuine.
• MISREPRESENTATION is falsification, alteration, or the misstatement of the contents of documents, academic work, or other materials related to academic matters, including work substantially done for one class as work done for another without receiving prior approval from the instructor.

TURNITIN

UAB reserves the right to use electronic means to detect and help prevent plagiarism. By enrolling at UAB, students agree to have course documents submitted to www.Turnitin.com or other means of electronic verification. All materials submitted to Turnitin.com will become source documents in Turnitin.com’s restricted access database, solely for the purpose of detecting plagiarism in such documents. Students may be required by instructors to individually submit course documents electronically to Turnitin.com.
**EARLY ALERT SYSTEM (EAS)**

The EAS is designed to help UAB students succeed academically. If you receive an e-mail with EAS in the title, please open it, read it, and take advantage of the support that UAB offers to all students. UAB is committed to ensuring that students receive academic support and that students are aware of the resources available that will assist them in successfully completing their degree program.

**LIBRARY SUPPORT**

The Libraries at UAB provide access to materials and services that support the academic programs. The address of the UAB Library Website is [http://www.mhsl.uab.edu/](http://www.mhsl.uab.edu/). This site provides access to the resources of all Campus and Regional Libraries, as well as to resources such as the Library's Catalog and Databases.

**WEATHER OR OTHER EMERGENCIES**

During any actual emergency or severe weather situation, this site - [http://www.uab.edu/emergency/](http://www.uab.edu/emergency/)-will be the official source of UAB information. In addition, the UAB Emergency Management Team will use B-ALERT, the university’s emergency notification system, to communicate through voice calls, SMS text messages and e-mails to the entire campus at the same time. B-ALERT also integrates with Facebook and Twitter.

**TECHNICAL SUPPORT INFORMATION**

If technical problems are experienced, contact the UAB AskIT Help Desk. [http://www.uab.edu/it/home/askit](http://www.uab.edu/it/home/askit)

**REASONABLE ACCOMMODATIONS**

If you are registered with Disability Support Services (DSS), please make an appointment with your instructor to discuss accommodations that may be necessary. If you have a disability but have not contacted DSS, please call 934-4205 or visit DSS at 516 Hill University Center. Students with disabilities must be registered with DSS and provide an accommodation request letter before receiving accommodations in this class.
COURSE CONTENT AND SCHEDULE CHANGE

The Course Schedule reflects expected class progress in course subject matter and is considered tentative. The Course Schedule is subject to change in content and scope at the Course Instructor’s discretion.

NON-HARASSMENT, HOSTILE WORK/CLASS ENVIRONMENT

The UAB College of Arts and Sciences expects students to treat fellow students, their Course Instructors, other UAB faculty, and staff as adults and with respect. No form of hostile environment or harassment will be tolerated by any student or employee.

MAKE-UP WORK POLICY

Failure to participate in or to turn in an assignment will constitute a missed assignment. In general, students will receive zero credit for the associated assignments in these instances. However, unforeseen events may occur that will cause a student to miss unintentionally an assignment. Therefore, the instructor will consider such occurrences on a case-by-case basis. When possible, students are expected to provide the instructor advanced notice of potential conflicts-in-schedule so the instructor and the student may make arrangements accordingly.

INCOMPLETE GRADE POLICY

Missing any part of the Course Schedule may prevent completion of the course. If circumstances prevent the student from completing the course by the end of the term, the student should complete a request for an Incomplete Grade. Note: A grade of Incomplete is not automatically assigned to students.

GRADING

Instructor will assign final course grades using the following:

<table>
<thead>
<tr>
<th>Course Grade</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>100 - 90</td>
</tr>
<tr>
<td>B</td>
<td>89 - 80</td>
</tr>
<tr>
<td>C</td>
<td>79 - 70</td>
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<tr>
<td>F</td>
<td>69 - 00</td>
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</tbody>
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FACULTY EVALUATION

At the end of each term, students will be requested to fill out a Course Evaluation Form. These evaluations are completely anonymous and are online. Your participation in this activity will be appreciated.