



FACULTY-LED PROGRAM APPROVAL

INSTRUCTIONS FOR FACULTY LEADER: FILL OUT THIS SECTION, THEN SUBMIT TO YOUR CHAIR.

This form should be accompanied by:

- Official Faculty Proposal
- UAB Budget Proposal
- Syllabus
- Health & Safety Review, if required

Proposing Faculty Leader(s):	
Department(s) of Faculty Leader:	
City and Country of Travel:	
Semester & Year of Travel:	

I understand that it is my responsibility to secure signatures from appropriate Department Chairs and Deans, specifically if there are multiple faculty leaders. I recognize that ultimate approval of my proposal is at the discretion of Education Abroad, which will occur after my department chair and dean review the proposal and the completed package is digitally submitted to Education Abroad.

Faculty Director(s) Signature: _____

INSTRUCTIONS FOR DEPARTMENT CHAIR: FILL OUT THIS SECTION, THEN SEND TO YOUR DEAN.

I have reviewed the program proposal, academic content, and proposed budget; and I approve this faculty-led program.

Department Chair's Name (printed): _____

Department Chair's Signature: _____
 Date: _____

INSTRUCTIONS FOR DEAN: FILL OUT THIS SECTION, THEN SEND TO EDUCATIONABROAD@UAB.EDU.

I have reviewed the program proposal, academic content, and proposed budget; and I approve this faculty-led program.

Dean's Name (printed): _____

Dean's Signature: _____
 Date: _____

UAB EA Director Signature: _____
 Date: _____