Scholarship Appeal for Current Students 2021-2022

Appeal Guidelines

Students receiving an institutional scholarship may appeal a scholarship cancellation or request a change in scholarship disbursement due to personal circumstances. Appropriate circumstances for an appeal include: 1) medical withdrawal from UAB, 2) military service, 3) request a change in allotment different from original award terms, 4) request for deferment of funds, or 5) a circumstance that affects the renewal process of a scholarship. To process your appeal, please fill out this form and attach the following three (3) items. All appeal documents should be submitted as one package to scholarships@uab.edu.

1. Personal statement providing details of the circumstances that affect scholarship award (250-word limit).
2. Supporting documentation such as a letter from a physician, copy of military orders, statement from academic adviser, or program-specific curriculum sheet that expounds upon reason of appeal in personal statement.
3. Academic plan developed by student detailing anticipated academic progress, by semester, following appeal; plans should include hours to be attempted each semester and courses (including any course forgiveness) that will yield a 3.0 UAB GPA and return student to good-standing status or lead to the completion of an undergraduate degree; for military deferrals, please provide an academic plan for the (2) semesters after returning to UAB.

***PLEASE NOTE: THE SUBMISSION OF AN APPEAL DOES NOT GUARANTEE APPROVAL***

Student Information

Student Name: ___________________________ Expected Grad Date: ___________________________
Banner ID: B01 UAB Email: ___________________________
Scholarship Name: ___________________________

Appeal Checklist

Please select one (1) reason for appeal (indicate with X):

- [ ] Scholarship cancellation
- [ ] Medical withdrawal
- [ ] Military service
- [ ] Change in scholarship allotment
- [ ] Deferment of funds
- [ ] Other (ex. Study Abroad)

The following items are included with this appeals form:

- [ ] Personal statement (250-word limit)
- [ ] Supporting documentation
- [ ] Academic plan developed by student

Student Signature: ___________________________ Date: ___________________________

For Office Use Only

Date Stamp: ___________________________
Appeal Decision: ___________________________
Decision Date: ___________________________
Staff Initials: ___________________________
BSMART: ___________________________
RPAAWARD: ___________________________
RHACOMM: ___________________________
Notification: ___________________________
Updated Excel: ___________________________