

Scholarship Appeal for Current Students 2019-2020

Appeal Guidelines

Students receiving an institutional scholarship may appeal a scholarship cancellation or request a change in scholarship disbursement due to personal circumstances. Appropriate circumstances for an appeal include: 1) medical withdrawal from UAB, 2) military service, 3) request a change in allotment different from original award terms, 4) request for deferment of funds, or 5) a circumstance that effects the renewal process of a scholarship. To process your appeal, please fill out this form and attach the following three (3) items. All appeal documents should be submitted as one package to scholarships@uab.edu.

1. **Personal statement** providing details of the circumstances that affect scholarship award (250-word limit).
2. **Supporting documentation** such as a letter from a physician, copy of military orders, statement from academic adviser, or program-specific curriculum sheet that expounds upon reason of appeal in personal statement.
3. **Academic plan** developed by student detailing anticipated academic progress, by semester, following appeal; plans should include hours to be attempted each semester and courses (including any course forgiveness) that will yield a 3.0 UAB GPA and return student to good-standing status or lead to the completion of an undergraduate degree; for military deferrals, please provide an academic plan for the (2) semesters after returning to UAB.

*****PLEASE NOTE: THE SUBMISSION OF AN APPEAL DOES NOT GUARANTEE APPROVAL*****

Student Information

Student Name: _____ Expected Grad Date: _____
Banner ID: B01 UAB Email: _____
Scholarship Name: _____

Appeal Checklist

Please select one (1) reason for appeal (indicate with X):

- Scholarship cancellation
- Medical withdrawal
- Military service
- Change in scholarship allotment
- Deferment of funds
- Other (ex. Study Abroad)

The following items are included with this appeals form:

- Personal statement (250-word limit)
- Supporting documentation
- Academic plan developed by student

Student Signature: _____ Date: _____

For Office Use Only

Date Stamp: _____ Appeal Decision: _____
Decision Date: _____
Staff Initials: _____
BSMART: _____
RPAAWARD: _____
RHACOMM: _____
Notification: _____
Updated Excel: _____